



## Longwick-cum-Ilmer Parish Council

### LONGWICK-CUM-ILMER PARISH COUNCIL MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 21<sup>ST</sup> MARCH 2023 AT 7.30PM AT LONGWICK VILLAGE HALL

#### PRESENT

Cllr Val McPherson BEM (Chair)

Cllrs Brian Richards (Vice), Rolf van Apeldoorn, Alex Barter, Jane Rogers, Richard Myers and Tracey Martin (Clerk)

Buckinghamshire Councillor: Gary Hall

- 166. WELCOME AND APOLOGIES FOR ABSENCE:** Cllr McPherson welcomed all to the meeting. Apologies were received from Buckinghamshire Councillors: Matthew Walsh and Alan Turner
- 167. DECLARATIONS OF INTEREST:** No interests declared
- 168. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD 21<sup>ST</sup> FEBRUARY 2023:**  
An amendment was made to 159a where there had been a misunderstanding and Cllr van Apeldoorn did not have a flag pole to give to the Parish Council. Subject to this change the minutes were approved by all Councillors and the minutes were signed.
- 169. UPDATE FROM BUCKINGHAMSHIRE COUNCILLOR GARY HALL:**
- Askett Traveller site.** The situation is ever changing. In the conditions the Inspector stipulated that there were two conditions that planning applications were to be received by the 15<sup>th</sup> March 23 and this deadline was met. The red wall which has been erected: They have been invited to apply for retrospective planning permission. Cllr Hall added that the Inspectorate has stated that there are not enough pitches within Buckinghamshire for Travellers and Buckinghamshire Council will have to look at increasing land available.
  - Bar Lane Junction / Road Surface:** The junction has been inspected and the red slurry surface has been laid correctly and is safe. Discussions were had on a possible 'STOP' sign as currently there is simply a 'GIVE WAY' sign. Cllr Hall to discuss with the LAT. **Action: Cllr Hall**
  - Stream behind Scout hut:** Discussions were had on the stream which needs flushing which Buckinghamshire Council owns. Cllr Hall to discuss with TfB **Action: Cllr Hall**
  - Barn Road / Boxer Road / Wickfields:** Cllr McPherson asked whether give way signage could be considered. Cllr Hall to discuss with the LAT. **Action: Cllr Hall**
  - Caravan on Thame Road:** The caravan is still there. Cllr Hall to follow up. **Action: Cllr Hall**
  - Heap of rubbish:** Investigations are ongoing.
  - Rose Farm:** A Councillor raised a concern with the state of the verges and the concrete which went into the ditch. Concerns were also raised with regards to lorries waiting on Thame Road waiting to access the site which can be there for over 20 minutes and usually around the school run time. Cllr Hall stated that when works are completed an Officer will attend to ensure that the area including verges are left as found. Cllr Hall will also check the conditions of the planning application to see if there is anything about lorries attending the site. Cllr Hall added that photographic evidence is useful. **Action: Cllr Hall**
  - Footpath opposite Layby Thame Road:** The footpath has been narrowed by lorries turning out of the layby. Cllr Hall to ask the LAT to inspect. **Action: Cllr Hall**
  - Summerleys Road:** Concerns were raised by a Councillor about the mud coming off lorries.
  - A Councillor reported a number of dumped washing machines in a field on the Longwick Road which is just out of the Parish. Cllr Hall to look into. **Action: Cllr Hall**
- 170. TO RECEIVE MATTERS ARISING NOT OTHERWISE ON THE AGENDA:** None
- 171. PLANNING:**  
The following new applications were reviewed, discussed and comments approved.  
23/05231/FUL: Ivy Farm Lower Icknield Way Longwick: Objection, see planning portal for full details.  
23/05370/FUL: The Old Forge Thame Road Longwick: No comment  
23/05624/MINAMD: Land to The South of Rose Farm Thame Road Longwick: Notification only  
23/05630/ADRC: Plots 4 & 5 Askett Village Lane Askett: Notification only  
All comments were approved.

The following applications status has changed:

22/07568/FUL: Maplefield Owlswick Lane: Application withdrawn

23/05148/CTREE: Cozens Holdings Owlswick: Not to make a Tree Preservation Order



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22/08183/ADRC: Land to The South of Rose Farm Thame Road: Permit - detail Reserved by Condition

### 172. TO NOTE MARCH PAYMENTS FOR APPROVAL:

Payee	Net	VAT	Gross	Comment
Tracey Martin	£715.10		£715.10	Clerk Salary
Tracey Martin	£45.00		£45.00	9 weeks home allowance
Cashplus	£341.00		£341.00	Reinstate Balance
HMRC	£40.20		£40.20	PAYE
AJGIBL	£895.61		£895.61	Insurance 23/24
Starboard Systems	£345.60	£69.12	£414.72	Scribe Accounts Software
Shield Maintenance	£143.00	£28.60	£171.60	Bin Emptying
Valerie McPherson	£42.88		£42.88	Additional costs for Meeting
				Overspend on Chairmans Allowance
BMKALC	£45.00		£45.00	Cllr Training
Daniel J Hounslow	£3,400.00		£3,400.00	Fencing, Ditch Gate
Orchard View Farm	£66.42	£13.28	£79.70	Room Hire for Meeting
<b>Total</b>	<b>£6,079.81</b>	<b>£111.00</b>	<b>£6,190.81</b>	

#### Cashplus Card

Trophies Plus Medals	£279.17	£55.83	£335.00	Medals for Coronation
GiffGaff	£5.00	£1.00	£6.00	Monthly Top Up
<b>Total</b>	<b>£284.17</b>	<b>£56.83</b>	<b>£341.00</b>	

#### Direct Debits / Standing Orders

EDF Energy	£25.00		£25.00	Electricity monthly payment
Nest	£41.80		£41.80	Pension Contribution
<b>Total</b>	<b>£66.80</b>		<b>£66.80</b>	

#### Receipts

Bucks Council	£551.94		£551.94	Devolved services
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All payments were approved.

- 173. TO CONSIDER AND APPROVE SUMMER ACTIVITIES ON THE PLAYING FIELD:** Discussions were had and all Councillors were in favour of approving JR Football to hold an event on the 16<sup>th</sup> August at a cost of £450. Parish Council and JR Football to advertise.
- 174. TO DISCUSS S.106 MONIES:** Following the February Parish Council meeting the Clerk contacted the relevant officer at Buckinghamshire Council who informed the Clerk that they are currently undertaking a detailed review of the process and systems however, no timescales were provided. Clerk to send copy of email to Buckinghamshire Councillors to see if they can obtain any timescales. **Action: Clerk**
- 175. TO APPROVE LOCAL PLAN RESPONSE:** The response which had been circulated to Councillors ahead of the meeting was discussed and approved. Clerk to submit. **Action: Clerk**
- 176. TO APPROVE AND SIGN THE DEVOLUTION AGREEMENT:** The previously circulated agreement was discussed, approved and signed.
- 177. TO APPROVE THE PURCHASE OF A SALT BIN FOR MEADLE:** Following the agenda being circulated this was discussed with the Local Area Technician and the Clerk was informed that Meadle would not fit the criteria for a salt bin however, the LAT had asked for further justification if the Parish Council wanted to proceed. Councillors felt at this time they would not proceed. A Councillor asked for an update on the salt bin outside the shop. Cllr McPherson to follow up with Buckinghamshire Councillors. **Action: Cllr McPherson**
- 178. TO RATIFY QUOTE FOR INSTALLATION OF BENCH SUPPLIED BY COMMUNITY BOARDS:** The previously circulated quote of £500 was discussed and approved by all Councillors.



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- 179. TO APPROVE THE FLAG POLE FOR THE PLAYING FIELD AND ASSOCIATED EXPENDITURE:**  
Discussions were had and it was agreed to purchase the Internal Halyard pole from Flags and Flagpoles at a cost of £285 inclusive of VAT subject to the Clerk checking that the internal halyard has a locking system so that the flag can only be changed by authorised personnel. If it doesn't have a locking system the Clerk will use the company which Cllr van Apeldoorn had sourced at a cost of £335. £500 was allocated at the February meeting for the installation.
- 180. TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND / OR ISSUED BY THE PARISH COUNCIL:**
  - a. Cllr Richards stated that in a recent meeting with a resident it was suggested that rather than having a number of different strands, it would be really useful to have one single portal where details of activities, societies, meetings etc within the parish could easily be found. The publication 'Cuddington Voice' was mentioned by way of example, all Councillors have seen a recent edition and very much like the idea. This will be discussed further at the forthcoming Annual Meeting of the Parish on 18th April. Cllr McPherson confirmed that the Autumn / Winter edition of the Parish Newsletter will be the last that she produces.
  - b. Cllr McPherson stated that she had received an email from a resident which was a follow up to a meeting which had taken place with Buckinghamshire Councillors and a couple of residents regarding the transport plan. A response will be circulated to Councillors for review.
  - c. Cllr Van Apeldoorn asked for an update on the meeting which had taken place with Developers and Councillors regarding Land Adjacent to Andersons Farm, Longwick. Councillors had listened to the Developers but had made no comment or provided feedback and will not do so until the official planning application is received.
- 181. TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL:** None attended
- 182. TO CONSIDER AGENDA ITEMS FOR THE NEXT MEETING:** Send through to Clerk
- 183. TO CONFIRM THE DATES AND TIMES OF THE NEXT PARISH COUNCIL MEETING:** The Annual Meeting of the Parish will be held on Tuesday 18<sup>th</sup> April 2023 at 7pm followed by the Parish Council Meeting starting at 8pm at Longwick Village Hall.

There being no further business the meeting closed at 8.45pm

Chair..... Date.....